



Virant Diagnostics LLC Notice of Privacy Practices

Virant Diagnostics LLC clinical laboratory (VirantDX) would like to inform our clients regarding your medical information and notice of privacy practices as required by the Health Insurance Portability and Accountability Act (HIPAA); how your laboratory information may be used and disclosed and how you can gain access to this information.

This Notice applies to all patient health information maintained by VirantDX clinical laboratory and provided by the employees, staff and vendors all of whom will follow the terms of this Notice.

Protected Health Information (PHI) is individually identifiable health information. This information includes demographics (e.g., name, address, age) medical information (e.g., illness, health service provided, medications) and genetic information.

You have the right to the following:

- **Medical records**
 - A copy of your laboratory record
 - PHI maintained electronically must be provided to you electronically if requested in electronic format.
- **To limit sharing and specify contact**
 - You can ask us to contact you in a specific way (e.g., via home phone or office phone, but not via cellular phone).
 - You can ask us not to use or share certain health information for treatment, payment, or our operations.
- **Right to amend**
 - If you feel your protected health information is incorrect or incomplete, you may ask us to amend our records, your request must be made to us in writing.
 - You must provide a reason that supports your request. We may deny your request for an amendment. If we deny your request, you can appeal our decision, in writing.
 - Requests to amend should include a reason to support the request, and may only be honored if the information was created by Virant Diagnostics LLC and is information kept by us.
 - To obtain a copy of this Privacy Notice
 - You may request a paper copy of this notice at any time, even if you have agreed to receive the notice electronically.
- **Right to complain**
 - You may file a complaint if you feel your privacy rights have been violated, or if you have a question. You may also file a complaint with the US Department of Health and Human Services, Office for Civil Rights by sending a letter to: 200 Independence Ave, SW, Washington, DC 20201 Phone: 1-877-696-6775 Web: www.hhs.gov/ocr/privacy/hipaa/complaints/

Our Uses and Disclosures

We use or share your health information in the following ways:

- **Treatment**
 - We use your health information and share it with other health professionals who are treating you.
- **Payment**
 - We can use and share your health information to bill and get payment from you, your health insurers or other entities.
- **Health Care Operations**
 - We can use and share your health information to run our facilities, improve your care, and contact you when necessary.
- **Help with Public Health and Safety Issues**
 - Prevent disease
 - Help with medical device/product recalls
 - Preventing or reducing a serious threat to anyone's health or safety
- **To Comply with the Law**
 - We will share information about you if state, or federal laws require it, including with the US Department of Health and Human Services.
- **To Respond to Lawsuits and Legal Actions**
 - We can share your health information in response to a court or administrative order, or in response to a subpoena.
- **Business Associates**
 - We may share your medical information with third-party vendors that provide services on our behalf. They are referred to as "Business Associates." We require our Business Associates comply with federal laws protecting your privacy.
- **Incidental Disclosures**
 - While we employ appropriate safeguards to ensure the privacy of your medical information, certain disclosures may occur incidentally. An example may be, overhearing a provider's confidential discussion with another provider or patient.

Prohibitions:

With limited exceptions, we are prohibited from the following without your explicit consent

- Sharing your PHI to your employer/organization/school without your prior authorization and notification
- Selling your PHI
- Marketing using your PHI
- Not informing you of a breach of your PHI